

**2024–2025 Fall/Winter Work Study Research Assistant (WSRA)
Program (Competitive Stream): Faculty Application and Program
Details**

Overview	
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What to Expect If Granted a WSRA Position

Instructions + Next Steps

1. Submit your posting: _____

2. WSRA job board opens: _____

WSRA contract initiation

The final date to hire your RA via eAppoint is Monday, October 21, 2024.

5. Approve your RA's hours

Significant Dates

WSRA job posting submission deadline	
Students apply for Career Boost approval through Student Financial Assistance	
First day of work for the Fall term	
Final date to hire for the Fall term	
Bi-weekly standard for RA to submit hours	
Bi-weekly standard for approving RA's eHR hours	
First payday	
Last day of work for the Fall term	
First day of work for the Winter term	
Final date to hire for the Winter term	
Last day of work for the Winter term	

Key Contacts

**RASO or CRC
Administrators**

HR Client Services

HR Advisor

**Student Financial
Assistance**

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2. Is there an online portal where students can apply to my posting? How do they apply?

3. I am receiving emails from non-TMU students who are claiming that they saw my WSRA posting on LinkedIn (or another third-party website). Can I consider them for the position?

4. I want to hire an international student, but the student is ineligible for this program. What are my options?

5. I can't find a suitable candidate for my WSRA position, and I think that the Career Boost approval requirement is significantly limiting my options. Can an exception be made for me to hire a student who has not received approval?

